



**WAUCONDA COMMUNITY UNIT
SCHOOL DISTRICT 118**

Superintendent of Schools
Dr. David Wilm

555 North Main Street, Wauconda, Illinois 60084-1299, (847) 526-7690, Fax (847) 865-1265, www.d118.org
Wauconda Grade • Robert Crown • Cotton Creek • Wauconda Middle • Matthews Middle • Wauconda High

Assistant Superintendent
Business Services, CSBO
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Curriculum & Instruction
Dr. William Stanton

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Human Resources
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Special Services
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Technology Services
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Dear Parent(s)/Guardian(s):

We look forward to your child returning for the 2023/2024 school year! In preparation for attending school, you are receiving this important letter regarding our required online registration process.

To register, sign into PowerSchool and then click on the "Forms" button located on the navigation menu and then select the Enrollment tab. The registration may also be completed using the mobile app. You can find instructions to do so on the district's website: [Returning Student Registration - D118](#)

Information concerning the payment of school fees is included during the online registration process. If you do not have or do not remember your login information, please select "Parent Helpdesk Portal" under "Parents" in order to submit a help desk request.

Once again, the District will be hosting online registration help nights throughout the summer to allow time for parents to get face-to-face assistance should they desire it. We will have support staff, computers, and interpreters, for any that may need language assistance, available on these nights. Please keep in mind that these sessions are designed for those who have attempted the online registration process and are having difficulty completing the process or do not have access to the internet. Please know that parents can attend any night at either school to complete the process for their child. Details about these dates, times and locations are provided below.

ONLINE REGISTRATION HELP NIGHTS (5-7 pm)

- Thursday, August 3 - Wauconda Middle School*
- Tuesday, August 8 - Matthews Middle School*
- Thursday, August 10 - Wauconda High School*

It is important for student scheduling that you complete the online registration process by July 21, 2023. This will ensure that your child will have a classroom schedule and teacher assignment(s) for her/his first day of school. Should you miss the deadline, your child's enrollment in their class(es), as well as bus transportation (if he/she qualifies) may be impacted.

Please know that students in Kindergarten, 6th grade, and 9th grade, as well as students enrolling in an Illinois school for the first time, are required by law to obtain a physical exam and immunization update in order to attend school. Also, state law requires that your child has a dental exam upon entering Kindergarten, 2nd grade, 6th grade, and 9th grade. Furthermore, children entering Kindergarten or enrolling in an Illinois school for the first time must have an eye exam. All of these exam forms are found on the District's website at www.d118.org. Select "Medical Information" under "Parents". Exam forms are also available at any of our school offices or at the District Office.

Finally, important reminders and dates concerning the start of the 2023/2024 school year may be found on the District's website at www.d118.org. I hope that you will find the online registration process convenient and should you have any questions, please visit our website and click on "Parents" in order to select "Parent Helpdesk Portal" or call 847-526-7690 ext. 9404 for assistance. Thank you for your time.

Sincerely, Dr. David Wilm, Superintendent of Schools